



Artist's Request to Exhibit

Squamish Public Library
PO Box 1039, 37907 Second Avenue, Squamish, BC V8B 0A7
<http://squamish.bc.libraries.coop/services-programs/our-services/foyer-gallery/>

Artist's Name:.....

Address:.....

Phone Number:..... Email:.....

Website:..... Date of Request.....

The **FOYER GALLERY** at the Squamish Public Library is a contemporary space dedicated to the exhibition of excellent artwork. The gallery supports large wall works as well as smaller works suitable for display in three elegant glass display cases.

Submissions from artists in all disciplines are invited to submit for future juried exhibitions in the Foyer Gallery at the Squamish Public Library.

Submissions must include:

- A selection of high-quality digital images of your current work,
- A CV/biography
- An artist's statement or description for the intended exhibit.

Submissions will be kept for future show reference. Artists accepted for exhibition must sign a contract and pay the gallery fee to secure their exhibition. Selected Artists will be contacted well in advance of their show dates.

Exhibiting Artists will be responsible for the following:

- Timely arrival upon set up and take down days, as arranged with the curator;
- Professionally presented or framed work, with hangers compatible with the Foyer Gallery Silent Gliss hanging system for all wall mounted displays;
- Quality digital photos, photos or slides representing work to be exhibited;
- A numbered list of all artwork, itemizing each piece with title, medium, size and retail price (tax included) for sales purposes (two forms if they are different);
- Typed cards for each artwork with artist's name, title, medium, and price (tax included)
- A biography, artist's statement and any other material for the binder on display duration of the show;
- A 20% commission of any sales will be donated by the artist to the Squamish Public library;
- Shipping of purchased artwork to the purchaser (any costs and arrangements).
- An exhibition fee of \$75, or a fee of \$25 with participation in the Foyer Gallery fundraising. The Curator will contact Artists with specific details.

The Squamish Library will provide the following services and facilities:

- Curator / Artist liaison;
- Gallery lighting, three glass showcases, and exhibition walls;
- Publicity via newspapers, library newsletter, posters and online/social media;
- A tax receipt issued for the Squamish Library commission portion (20%) of any sales;
- A tax receipt for the retail value of artwork donated to the Foyer Gallery fundraising;
- Artwork install / dismantle (by Curator and assistants). The artist may be asked to assist;

The Foyer Gallery and the Squamish Public Library are not responsible for insuring any artwork. The Artist is responsible for procuring insurance specific for all works installed in the gallery exhibition.

Questions? Please contact the Curator: Toby Jaxon M: 604.815.3629 Email: foyergallerysquamish@gmail.com